

KANSAS MEDICAID STATE PLAN

Attachment 1.2-C

Page 1

Federal Financial Participation Staff Time Allocation

The Department of Social and Rehabilitation Services uses a 100% Time Log to determine the Federal Financial Participation (FFP) allocations for staff within the Department. All professional staff complete the time log on a monthly basis and allocate their time in fifteen minute increments to the following categories: MMIS Development (90%); MMIS Operations (75%); PASARR (75%); Family Planning (90%); Case Mix (75-90%); Skilled Medical Professional (75%); and Medicaid Administration Regular (50%). Staff have been instructed that only skilled medical professional staff may claim time in the skilled medical category. Federal Financial Participation is requested based on the allocation of time spent on the above responsibilities. A copy of the Time Log and Instructions are attached as pages 1 and 2 of Supplement 1 to Attachment 1.2C.

TN#MS-96-09 Approval Date OCT 17 1996 Effective Date 7/1/96 Supersedes TN#MS-93-14

KANSAS MEDICAID STATE PLAN

Attachment 1.2-C

Page 2

Professional Medical Consultant Staff, continued

Audiologist	Helen Van Etten	7-1-95 - 10-31-96	92 hours
Chiropractor	Dellyn Motley	7-1-95 - 06-30-97	10 hours
Dentist	Joseph Cassidy	7-1-95 - 10-31-96	187 hours
	Haler Kennedy	7-1-95 - 10-31-96	62 hours
DME	Steven Knoll	7-1-95 - 06-31-96	10 hours
Home Health	Marilyn Dudley, RN	7-1-95 - 06-30-97	20 hours
Optometrist	Charles Schaible	7-1-95 - 06-30-97	15 hours
Orthodontist	Richard Hamilton	7-1-95 - 10-31-96	25 hours
	Scott Hamilton	7-1-95 - 10-31-96	3 hours
Pharmacy	Gene Hotchkiss	7-1-95 - 06-30-97	20 hours
	Greg Lee	7-1-95 - 06-30-97	19 hours
	Carol Morgan	7-1-95 - 06-30-97	5 hours
	Eugene Stephens	7-1-95 - 06-30-97	10 hours
Physician (M.D.)	Steven Crouch		
	Pediatrics	7-1-95 - 06-30-97	10 hours
	James Early		
	Internal Medicine	7-1-95 - 06-30-97	100 hours
	Mike Elder		
	Radiology	7-1-95 - 06-30-97	20 hours
	Elaine Hacker		
	OB/GYN	7-1-95 - 06-30-97	37 hours
	Jean Harty		
	Pediatrics	7-1-95 - 06-30-97	125 hours
	Marcia Morgan Hostetter		
	OB/GYN	7-1-95 - 06-30-97	10 hours
	Stephen Kowalski		
	Psychiatry	7-1-95 - 06-30-97	20 hours
	Robert McElroy		
	Gen. Surgery	7-1-95 - 06-30-97	5 hours
	Robert Sidlinger		
	Neonatology	7-1-95 - 06-30-97	10 hours
	Kirk McAlester Wanless		
	Ear/Nose/Throat	7-1-95 - 06-30-97	10 hours
Pathology	David Borel	7-1-95 - 06-30-97	43 hours
Physical Therapy	Carolyn Bloom	7-1-95 - 06-30-97	3 hours
Podiatrist	Charles Hepford	7-1-95 - 06-30-97	10 hours
Psychologist	George Hough	7-1-95 - 06-30-97	46 hours

TN#MS-96-09 Approval Date OCT 17 1996 Effective Date 7/1/96 Supersedes TN#MS-91-40

KANSAS MEDICAID STATE PLAN

Attachment 1.2-C

Page 3

Professional Medical Consulting Staff, continued

Peer Education and Resource Council (PERC)

Robert Frayser, DO	Family Practice	10-1-95 - 6-30-98	50 hrs
Yvonne Gibbons, RN, BSN	Local Health Dpt.	10-1-95 - 6-30-98	50 hrs
Lou Greenhaw, RPh	Pharmacy	10-1-95 - 6-30-98	50 hrs
Dillis Hart, MD	Internal Med.	10-1-95 - 6-30-98	50 hrs
Dennis Miller, MD	OB/GYN	10-1-95 - 6-30-98	50 hrs
James Mirabile, MD	OB/GYN	10-1-95 - 6-30-98	50 hrs
Sallie Page-Goetz, ARNP	Adv. Prac. Nurses	10-1-95 - 6-30-98	50 hrs
Charles Quinn, MD	Kaw Valley Med.	10-1-95 - 6-30-98	50 hrs
John Ryan, MD	Family Practice	10-1-95 - 6-30-98	50 hrs
Marty Schmidt, MD	Pediatrics	10-1-95 - 6-30-98	50 hrs
Pat Scott, RN, BSN	Loc. Health Dpt.	10-1-95 - 6-30-98	50 hrs
Pamela Shaw, MD	Pediatrics	10-1-95 - 6-30-98	50 hrs
Michael Sheehan, MD	Neonatology	10-1-95 - 6-30-98	50 hrs
Michael Sherman, MD	Neonatology	10-1-95 - 6-30-98	50 hrs
Steve Smith, Rph	Pharmacy	10-1-95 - 6-30-98	50 hrs
Mary Tawadros, MD	FQHC	10-1-95 - 6-30-98	50 hrs
Wayne Wallace, MD	RHC	10-1-95 - 6-30-98	50 hrs

KANSAS MEDICAID STATE PLAN

SUPPLEMENT 1 to Attachment 1.2-C

Page 2

SRS - ADULT AND MEDICAL SERVICES TIME LOG

Name _____

Period Ending _____

Date	MMIS DEV	MMIS Operat	PSAR	Family Plan	Case Mix	Skilled Med. Prof	Med Admin Reg	Other/ Leave
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
Total								

I certify that this log correctly reports my time for the dates indicated.

Date _____

Employee Signature _____

TN#MS-96-09 Approval Date OCT 17 1996 Effective Date 7/1/96 Supersedes TN# N/A

KANSAS MEDICAID STATE PLAN

SUPPLEMENT 1 to Attachment 1.2-C
Page 1

TIME LOG PROCEDURES

The attached time log shall be completed as described below:

1. With the exception of support personnel and individuals funded by grants (such as case mix), all personnel funded by Adult and Medical Services must complete the time log.
2. This log shall be completed each calendar month and given to the Personnel Specialist no later than the 5th of the following month.
3. The log must be signed and dated to certify that the time reported is correct.
4. All paid hours shall be reported. This includes vacation, sick and overtime. Please report time in 15 minute units, for example record 3.25, 1.50 and .75 hours. Do not use fractions of an hour (3/4) or minutes, however.
5. All paid time shall be identified to one of the following projects:
 - a. MMIS Reprocurement
 - b. MMIS Operations
 - c. PASARR
 - d. Family Planning
 - e. Skilled Medical Professional (see below)
 - f. Medical Administration Regular (see below)
 - g. Leave (non work time which is paid)
6. Only one ~~line~~ needs to be completed for each day worked. This may result in multiple entries on a single line. Multiple entries may be completed for a single day.
7. The skilled professional medical personnel have professional education and training in the field of medical care or appropriate medical practice. "Professional education and training" means the completion of a 2-year or longer program leading to an academic degree or certificate in a medically related profession. This is demonstrated by possession of a medical license, certificate or other document issued by a recognized national or state medical college or university certified by a professional medical organization. Staff who do not meet this definition may not record any time to this category.

TN#MS-96-09 Approval Date OCT 17 1996 Effective Date 7/1/96 Supersedes TN# N/A